



Date: Tuesday, February 16th, 2010

Location: Cove Deli, Polson

In Attendance: Shelly Fyant & Donna Mitchell of Kicking Horse Job Corp, Theresa Jones of St. Luke Community Healthcare, Karen Dellwo of First Interstate Bank, Paula Weaver of DRS Technologies, Heather Knutson with Country Pasta, Todd Erickson and Whitney Goss of Mission Valley One Stop Workforce Center.

Theresa is now the local JSEC Chair and started the meeting with a round table.

Speaker Topic: Our speaker was not able to attend today. We ran out of time and were not able to discuss the topic of Workforce Readiness. This will be discussed at a later date.

Treasurer's Report: Adina was not able to attend the meeting, so Todd gave the Treasurer's Report. Current balance is \$6,732.83 (received \$300 for brochure, which will be kept separate). Todd has been doing some pricing for the brochure. He found bids from Gull Printing and Insty-Prints ranging from \$1,200 to \$1,600, but UPS priced it at \$700, which right now is the best bid.

OLD BUSINESS

Minutes: Last meeting's minutes were reviewed and approved.

Bylaws: Karen and Adina are on the Bylaw Committee. Heather asked for clarification on item 3.4, which discusses how new Vice-Chairs and Treasurers would be appointed if their predecessors are unable to complete their term. It was not very clear so the committee decided it should state "In the event of a Vice-Chairperson or Treasurer being unable to serve the balance of their term the Chairperson may then, with committee approval, appoint a new Vice-Chairperson or Treasurer to serve the remainder of the unexpired two year term." Whitney will make this change and redistribute. Amended bylaws were reviewed and approved.

NEW BUSINESS

Career Fair: Todd reported that there are currently about 60 employers registered for the Career Fair right now, which is about the same number as last year. There will be no construction employers this year. A Career Fair link can be found on the Job Service website (www.employlakecounty.com) and the SKC website (www.skcedu). Todd

passed around posters to committee members, so everyone can help with marketing. The Career Fair will take place on February 23rd, 2010 from 10:00 a.m. to 3:00 p.m (set up starting at 8:00 a.m.). Sponsors for the booklet include: First Interstate Bank, Moody's Market/Super One Foods, Polson Chamber of Commerce, St. Luke Community Health Care, and Ronan Telephone Company. Todd has spoken with the High Schools and asked them to bring students. Some of the workshops that will be offered include *Networking*, *Interviewing Tips/Technique*, and *Mock Interviewing*.

Scholarship Committee Updates: Scholarship packets went out to the local schools last week. Deadline is March 12th, 2010. Marilyn and Jessie are currently on the Scholarship Committee. A third member will be needed for decision making. Whitney will receive the packets at Job Service and forward on to the committee. The committee feels GPA may not be such a deciding factor, if the student is still contributing to their community in some way.

Educational/School Program Network & Updates: Todd wanted to bring this to the table to see what other committee members are doing to reach out to the schools.

Country Foods: Brings in high school students to tour the facility.

Lake County Job Service: Todd was called in to critique business plans for senior projects at Polson High School. He also teaches an Exit Readiness Class at Kicking Horse Job Corp, where he talks about employment laws, applications and the process of accepting a job. Job Service also conducts weekly orientation sessions for Kicking Horse Job Corps students.

First Interstate Bank: Offers a local "Teach Kids About Credit" program and nationwide "Teach Kids About Savings" program. Karen does presentations at Kicking Horse to discuss budgeting, what to expect from employers, etc. They give tours to classes or individuals. They also have a program called "Mini Banks", which starts with Linderman students, then carries on through middle and high school. This is a savings-based program that teaches students about saving money for goals. * Heather asked if First Interstate would offer budget training to employees too. She said they have not in the past, but would be able to and plans to start working on an adult-centered presentation. It was agreed that is a need for multiple businesses.

Kicking Horse Job Corp: Offers financing classes and uses Reality Check (a component of PEP Talk) to help students realize what kind of budget they'll be able to afford once they start working. They also offer a work-based learning program and job shadowing. Shelly is part of a Tribal Education Review Team, which will look at tribal educational entities and review the opportunities they have available.

St. Luke Community Health Care: Offers job shadowing. Theresa also does mock interviewing with Kicking Horse Job Corp students.

Workshop Discussion: Discussed the spring Seminar. Todd spoke with Bob Marsenich, a local consultant. Bob said to give him a list of topics and he will create a presentation for JSEC to consider using. Heather recommended partnering with KwaTaqNuk for the Steve Beck seminar. She feels that would be a "good way to get involved affordably, and allow JSEC to get a sense of involvement of local businesses during this economic climate." She pointed out that, if there is a favorable response, we

could look at doing another workshop in the fall. Todd was concerned with availability of seats, but offered to contact Sheila Matt in HR and report back to the committee

Workforce Readiness: This was the topic for our discussion, but we ran out of time. Will discuss at a later date.

**** Meeting time and date worked well for most members. Next meeting will be Tuesday March 23rd, 2010 @ 8:30 a.m. at the Cove Deli. Please bring money for coffee contribution. ☺**

Respectfully submitted by: Whitney Goss (wgoss2@mt.gov)